



**KCDD**  
Kansas Council on  
Developmental Disabilities



## KCDD RPF Pre-Bid Conference

Version 0.1 // May 2022

- Open to any interested Applicant
- Activities that meet the current 5 Year Plan Goals and Objectives
- Awards to organizations that can make a State-wide impact (or address targeted disparity location of Finney County KS)

Link: [5 Year Plan Objectives - KCDD - Kansas Council on Developmental Disabilities](#)

This project was supported, in part by grant number **2001KSSCDD-02**, from the U.S. Administration for Community Living, Department of Health and Human Services, Washington, D.C. 20201. Grantees undertaking projects with government sponsorship are encouraged to express freely their findings and conclusions. Points of view or opinions do not, therefore, necessarily represent official ACL policy.

Programs should contain design elements that may include the following:

Proposals will:

Identify how the project will address one or multiple objectives of KCDD's strategic plan goals

Describe the services and the ways the project will work as a far-reaching program.

Identify the geographic boundaries of the proposed program, as well as the target population to be served.

Describe outreach and referral strategies to ensure access to the target population.

Describe how your program will ensure cultural competence, specifically inclusion of diverse populations both across ethnicity and disability

Describe how the project will allow for physical accessibility for people with disabilities.

Describe any potential barriers to implementing the project and strategies to overcome them.

It is expected that projects will work collaboratively with multiple community partners to reach system level changes.

### *Project Outcomes:*

The applicant shall be responsible for providing services or activities that support the innovative or evidence-based strategies that result in improvement of lives of people with IDD and their families, through advocacy and systems change

### *Assessment/Analysis:*

The project proposal should identify assessment of why the project is needed, how it will benefit persons with IDD and their families, research supporting the likelihood of the project benefiting Kansans with disabilities.

### *Implementation:*

a clear and measurable implementation plan and process that include at a minimum:

- Defined specific measurable achievable relevant and time specific goals (SMART Goals)
- Research to support planned actions - evidence informing project design (Why are you suggesting this and what makes you think it will work?)
- Risk assessment- both risks of project implementation and risks to project completion (Have you thought through what could go wrong)
- Milestones and timelines for project (What will happen and by when)
- Tasks- anticipated steps to project implementation (Can be part included in the timeline)
- Partners- others who will help complete the project
- Required resources- such as financial, technical assistance, or physical.

## Evaluation Plan:

The applicant should provide an evaluation plan on how they will track progress, make course corrections, and identify success.

Plan should include thoughts on how the project will be sustained post grant.

**Proposal Should Not:**

*Proposal Should Not:*

*(The federal funders place some limits on how we can use the funds.)*

- a. Be for Direct Service unless demonstrating a new way of providing a service or support.
- b. Be for an ongoing project unless a sustainability plan is outlined after the initial five years.
- c. Be used for real property, building etc.
- d. Be something that the Federal Government or State Agency should fund.
- e. Be supplanting/replacing Federal or State responsibilities.
- f. Be for any electronic surveillance or monitoring.

### Program Outcomes

The grantee shall be responsible for providing services that support the implementation of evidence-based strategies that result in improvements in targeted State-or community-level factors, while also contributing to State and local outcomes as indicated below:

*Deliverables:*

- a. Proposals must have deliverables that have a direct impact on the current KCDD Five-Year Plan's goals and objectives.
- b. Include activities that fit Advocacy, Systems Change, and/or Capacity Building.
- c. Align with DD Act Values: Independence, Productivity, Integration, Self-Determination.
- d. Have measurable outcomes that have reasonable impact consistent with the amount of funds requested to provide value for individuals with IDD, their families and systems that support them.
- e. Lead to meaningful changes or outcomes for people with IDD and/or their family members.
- f. Be legal and allowable in accordance with local, state, and federal programs, regulations, and policies.
- g. Additional requirements may be identified as part of the contract award negotiation depending on project proposal.
- f. Trainings related to contracting or project may be required.





[Reporting Expectations:](#)

Complete quarterly/monthly reporting in the format provided by KCDD to include narrative reports; financial reports; applicable surveys as directed by grant coordinator.

Present outcome and activities to full KCDD Council on an annual basis or as requested by the council. Attend training regarding reporting per Council request.

Do you want to include the following link for reference [5 Year Plan Objectives - KCDD - Kansas Council on Developmental Disabilities](#)?

Should these details be added to the Post Award section?

Programs should contain design elements that may include the following:



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**THANKS!**

If you have any questions regarding the use of the our identity  
contact the KCDD team at [info@kcdd.org](mailto:info@kcdd.org)

